



# JAYAWANT SHIKSHAN PRASARAK MANDAL'S Bhivarabai Sawant Institute of Technology & Research



Prof. Dr. T. J. Sawant  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)  
Accredited with B++ Grade by NAAC  
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[EN 6311] / [CEGP-013100]

Dr. T.K. Nagaraj  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISMTT, LMIE  
Principal

\*\*\*Programs Accredited by National Board of Accreditation (NBA), New Delhi \*\*\*  
\* Electrical Engineering \* Electronics and Telecommunication Engineering. \* Information Technology

Ref: JSPM/BSIOTR/23-24 /14575-

Date: 10 June 2023

## NOTICE Internal Quality Assurance Cell

All IQAC members are hereby informed that, our upcoming Internal Quality Assurance Cell (IQAC) meeting, which is scheduled to take place on 05<sup>th</sup> July 2023 at 10.00 am. The meeting will be held at Board Room of BSIOTR.

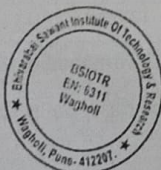
Your presence will be definitely a value addition in our efforts to maintain the quality of education. Therefore you are requested to kindly make it convenient to attend the meeting to deliberate on the following agenda.

### Agenda for the IQAC Meeting:

1. Review of Previous Meeting Minutes
2. Industry-Institute Interaction
3. Conduction of FDP, Workshops, Seminar, Expert Lectures etc.
4. Field Visits and Internship
5. Alumni and Parent Meetings

With regards

Prof. P.V. Jatti  
IQAC Coordinator/Director



Copy to: All Heads of Dept.  
Campus Director  
All IQAC Members

Dr. T.K. Nagaraj  
Principal and Chairman IQAC

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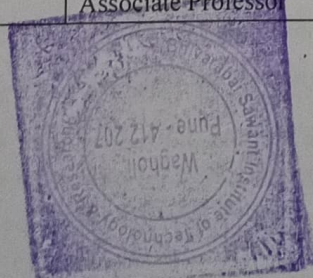
## Following Members were Present on 05 July 2023

Sr. No.	Name of Member	Designation	Designation in IQAC
1	Dr.Nagaraj K.Timalapur	Principal	Chairperson
2	Dr. Sachin Admanae	Campus Director, JSPM, Wagholi Campus.	Member (Management Representative)
3	Er.Rajendra Nimbargi	M.D. Helvoet Rubber & Plastics technologies (I) Pvt. Ltd.Pune	Member (Industrialist)
	Mr.Prashant Mane	Director, Phoenixgen Pvt Ltd, Pune	Member (Employer)
4	Mr.Vijay Gadad,	Manager, Honeywell International India Pvt Ltd, Pune	Member Local Society
6	Mr. Santosh Jathar	Parent( father of Priti Jadhav TE Elect student)	Member (Stakeholder Parent)
7	Dr.Arun Patil	Dean academic	Member (Teaching)
8	Dr.N.N.Ghuge,	HOD, Electrical Engineeing	Member (Teaching)
9	Dr.P.S.Kachare,	HOD,Mechanical Engineering	Member (Teaching)
10	Dr.Y.S.Angal,	HOD,E&TC	Member (Teaching)
11	Mrs.Vidya Jagtap,	HOD,Information Techonology	Member (Teaching)
12	Dr.Gayatri Bhandari	HOD, Computer Engineering	Member (Teaching)
13	Dr.Swati Godse	HOD,Engineering Science	Member (Teaching)
14	Dr.A.L.Wanare	Professor	Member (Teaching)
15	Mr.Ganesh Lahote	Training and Placement Officer	Member (Teaching)
17	Mrs.Patil Kavita	Sr. Clerk	Member Admin
18	Mr.Darshan Patil	Enzigma Pvt Ltd, Pune Alumni	Member (Alumni)
19	Mr. Viraj Pandit	TE (IT)	Member Student
20	Mr.Gaurav Thakur	Student,E&TC	Member Student
21	Mr.P.V.Jatti	Associate Professor	Coordinator/Director IQAC



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Dr. T.K. Nagaraj  
Principal and Chairman IQAC  
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## Minutes of IQAC Meeting

Dr. T.K. Nagaraj, Principal BSIOTR, Prof. P.V. Jatti, coordinator IQAC welcomed all the members for the IQAC meeting. IQAC meeting is conducted on Wednesday, 5th July 2023, between 10.00 am to 1.00 pm and the following points were discussed in the meeting.

Date of Meeting	Time	Venue
05 <sup>th</sup> July 2023	10.00 am	Board Room, BSIOTR

Following points of agenda were discussed in details and following resolutions were passed:

### 1. Review of Previous Meeting Minutes

Resolution: Review of action taken report of last meeting on 05<sup>th</sup> July 2023.

### 2. Working on industry-based projects by students

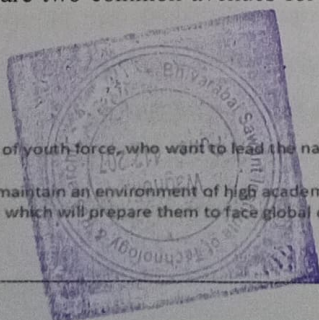
Resolution: The industry experts present for the IQAC meeting, Mr. Gadad, expert Johnson Controls India, Commodity Lead explained the significance of students working on industry-based problems. With exposure to industry and the challenges industry faces on technical and technological front can be shared with academia, similarly college should approach various industries to understand the different problems which can be solved in students' projects. This shall give a good learning experience not just to students, but also to faculty as the interaction with industry can be fruitful to gain experience for both teachers and students. Working on industry-based problem or live project can help to gain enriching experience and at the same time can help industry to get a solution.

### 3. Publication in research journals and as conference proceeding

Resolution: Discussion on publication in research National/International journals and as conference proceedings are two common avenues for disseminating academic and scientific research findings.



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Each has its own set of advantages and considerations. Research journals typically subject submitted articles to a rigorous peer-review process. This means that the research is evaluated by experts in the field, ensuring a high level of quality and reliability in the published work and researchers often choose one or both based on their goals and the nature of their research. Many journals are ranked based on their impact factor, which measures the frequency of citations to articles in that journal. Researchers often aim to publish in high-impact factor journals to enhance their academic reputation.

### **1. Conduction of FDP, Workshops, Seminar, Expert Lectures etc.**

Resolution: This resolution signifies our unwavering commitment to the growth and development of our academic community and our dedication to the pursuit of knowledge, innovation, and excellence in education. So it should be in academic calendar to give awareness of all staff members and students.

### **2. Updating the Course contents and MOODLE**

Discussed on updating course content on MOODLE, a widely used learning management system (LMS), is a crucial aspect of modern education. It allows educators to keep their courses relevant, engaging, and aligned with educational goals. Here's a discussion on the importance of updating course content on MOODLE, like handwritten notes, Assignments, solved question papers, test papers, PPTs, Learning material by considering slow and advanced learner. Quality parameters must be following which are given by ARQAC.

### **3. Field Visits and Internship**

It was suggested by Principal and Industry experts that students have to visit industries to get sponsored projects and do internship to enhance their hands on experience. In this regard faculty has to take initiative for industrial visits and motivate students to do the projects in industries.

### **4. Alumni and Parent Meetings**

Parents and alumni meetings are essential components of any educational institution's engagement and communication strategy. These meetings provide valuable opportunities for the institution, parents, and former students to connect, share information, and collaborate for the betterment of the academic community. Let's discuss the importance and benefits of both types of meetings: Communication, communication and transparency, Parental involvement, feedback.



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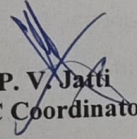
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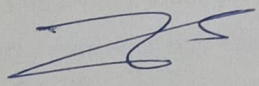


By conducting alumni meet following points may get improved like networking, sharing experience, mentorship, funding support,

In summary, both parents and alumni meetings are essential for maintaining a thriving educational community. Parents meetings focus on current students' well-being, academic progress, and family-school collaboration, while alumni meetings foster a sense of loyalty, support, and tradition. Educational institutions should invest time and resources in organizing these meetings to create a vibrant and connected educational ecosystem

Dr. T.K. Nagaraj Principal thanked the members of the IQAC and in particular the expert members and all IQAC members for the contribution and suggestions for the development.

  
Prof. P. V. Jatti  
IQAC Coordinator/Director

  
Dr. T.K. Nagaraj  
Principal and Chairman IQAC

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Action Taken Report of IQAC Meeting No. 01 of AY 2023-24 conducted on 05 July 2023

Point Nos	Subjects	Action Taken
02	Working on industry-based projects by students.	As per suggestion given by all : All HODs and Project coordinators informed that they must increase the industry sponsored projects by identifying the nearby software and hardware industries with the help of all TPCs.
03	Publication in research journals and as conference proceeding.	Informed all UG, PG students and faculty members: Increasing publications in referred journals, international and national conferences, book chapters, and books is a significant goal for academic researchers and scholars. It contributes to knowledge dissemination, academic recognition, and career advancement. Here are some steps and strategies to help individuals and academic institutions increase their research publications.
04	Conduction of FDP, Workshops, Seminar, Expert Lectures etc.	Submitted proposals to concern authority to get funding for technical and non-technical FDPs in institution, also conducted some self-funding FDPs in institute.
05	Updating the Course contents and MOODLE	All subject coordinators have been uploaded required learning material on MOODLE, also Intimated to MOODLE coordinators to verify.
06	Alumni and Parent Meetings	All Departments Planned their alumni and parents meet at the end of September or October 2023.

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